

<b>Date of Application:</b> _____ <b>Permit Number:</b> _____ <b>Property I.D. #:</b> _____	<b>MECHANICAL PERMIT APPLICATION</b> <b>CITY OF PORT HURON</b> Planning Department - Inspection Division 100 McMorran Boulevard Port Huron, MI 48060 Phone: (810) 984-9733 • Fax: (810) 984-5384	<b>AUTHORITY:</b> P.A. 230 OF 1972, AS AMENDED  <b>COMPLETION:</b> MANDATORY TO OBTAIN PERMIT  <b>PENALTY:</b> PERMIT CAN NOT BE ISSUED
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### I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required
Street Address (Job Location)	City, State, Zip      Telephone (   )

### II. CONTRACTOR/HOMEOWNER INFORMATION

Indicate Who The Applicant Is: Contractor Homeowner	Name	Contractor License #	Expiration Date
Address (Street No. and Name)	City	State	Zip Code
Telephone Number (   )	Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)	MESC Employer Number (or reason for exemption)		

### III. TYPE OF JOB

<input type="checkbox"/> Single-Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> LP Tank	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

### IV. PLAN REVIEW REQUIRED

**Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below:**

Plans are not required for the following:

- One- and two-family dwelling when the total building heating/cooling system input rating is 375,000 BTUs or less
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

If work being performed is described above, check box below **"Plans Not Required."**

What is the building size in square footage? \_\_\_\_\_  
 What is the input rating of the heating system in this building? \_\_\_\_\_

Plans are required for all other building types and shall be prepared by or under the direction of an architect or engineer licensed pursuant to P.A. 299 of 1980 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. \_\_\_\_\_      **Plans Not Required**

### V. APPLICANT SIGNATURE *Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)*

<b>Section 23a of the State Construction Code, Act 230 of 1972, as amended, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building structure. Violators of Section 23a are subject to civil fines.</b>	
Print Name and Sign Here:	Date

### VI. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and **shall not be enclosed, covered up**, or put into operation until it has been **inspected and approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

**ITEM #2, RESIDENTIAL HEATING SYSTEM:** This item is used for the installation of a heating system in a new residential structure. Items 10, Gas Piping, and 18, Duct, **SHOULD NOT BE** charged. Replacement systems should be itemized.

**ITEM #4, RESIDENTIAL BOILER:** A residential boiler must be installed by a licensed boiler installer.

**ITEMS 14 AND 15, TANKS:** A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank.

**VII. FEE CHART** (Enter the number of units being installed and multiply by the unit price for total fee)

ITEM	FEE	#	TOTAL
1. Application Fee ( <i>non-refundable</i> )	\$ 50.00	<b>1</b>	<b>\$50.00</b>
2. Residential Heating System (includes duct and pipe) <b>NEW BUILDING ONLY</b> (see Section VII)	55.00		
3. Gas/Oil Burning Equipment ( <i>furnace</i> ) New and/or conversion units	35.00		
4. Residential Boiler (see Section VII)	35.00		
5. Water Heater	10.00		
6. Flue/Vent Damper	10.00		
7. Solid Fuel Equipment (includes chimney) <input type="checkbox"/> 39. Gas Burning Fireplace	35.00		
8. Chimney, Factory built – installed separately	30.00		
9. Solar; set of three panels (includes piping)	25.00		
10. Gas Piping – each opening – new installation ( <i>Residential</i> )	10.00		
11. Air Conditioning (includes split systems)	35.00		
12. Heat Pump; Complete Residential	35.00		
13. Bath, Kitchen & Dryer Exhaust	10.00		
TANKS: <input type="checkbox"/> 14. Aboveground (see Section VII)	25.00		
<input type="checkbox"/> 40. LP Tank Connection			
<input type="checkbox"/> 15. Underground (see Section VII)	30.00		
<input type="checkbox"/> 41. LP Tank Connection			
16. Humidifiers	15.00		
17. Piping – minimum \$25.00 <input type="checkbox"/> 42. Process piping <b>PER FOOT</b>	0.10		

ITEM	FEE	#	TOTAL
18. Duct (min. \$25.00) <b>PER FOOT</b>	0.15		
19. Heat Pumps; Commercial (pipe not included)	25.00		
AIR HANDLERS/HEAT WHEELS	25.00		
<input type="checkbox"/> 20. Under 10,000 CFM			
<input type="checkbox"/> 21. Over 10,000 CFM	65.00		
22. Commercial Hoods	20.00		
23. Heat Recovery Units	15.00		
24. V.A.V. Boxes	15.00		
25. Unit Ventilators	15.00		
26. Unit Heaters (Terminal Units)	20.00		
27. Fire Suppression/Protection (min. \$20.00) <b>PER HEAD</b>	1.00		
28. Evaporator Coils	35.00		
29. Refrigeration (split system)	35.00		
30. Chiller	35.00		
31. Cooling Towers	35.00		
32. Compressor	35.00		
33. Special/Safety Inspection (includes certification fee)	55.00		
34. Rough/Additional Inspection	50.00		
35. Final Inspection	50.00	<b>1</b>	<b>\$50.00</b>
36. Certification Fee	25.00		
37. Registration Fee	15.00		
38. Plan Review (per hour)	60.00		

<b>Make Checks Payable to the "City of Port Huron"</b>	<b>TOTAL FEES DUE</b>
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**VIII. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Mechanical work shall not be started until the application for permit has been filed with the City of Port Huron. All installations shall be in conformance with the State Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector is provided on the front of this form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six (6) months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six (6) month after the time of commencing the work. **A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

The City of Port Huron will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

**WHEN PROPERLY VALIDATED (IN SPACE BELOW) THIS IS YOUR PERMIT**

**APPROVED TO ISSUE BY:** \_\_\_\_\_

RECEIPT NO.

DATE ISSUED

CASH

CHECK #: \_\_\_\_\_