

The Port Huron City Council designated the southwest corner of Quay Street and Huron Avenue to be used as a public park and officially named it “Heritage Park on the Quay” in January 2006. On August 14, 2006, the City Council established a process to honor deceased citizens who have made a difference in our community with a plaque placed along the walkway in this park.

If an individual or group desires to have a plaque placed in the park in honor of a citizen, listed below is the process to follow. Plaques are purchased and installed through the City of Port Huron, however, the cost to purchase the plaque and any subsequent dedication ceremony is paid for entirely with private donations.

## Recognition Plaques -- Criteria and Process

**Step 1:** Contact Cyndee Jonseck, City Clerk, to obtain the necessary information about the plaque authorization and private funding process. She can be reached as follows:

**Cyndee Jonseck, City Clerk - 810-984-9725 Ext. 0  
City of Port Huron  
100 McMorran Boulevard  
Port Huron, MI 48060**

**Step 2:** Review the criteria listed below. Plaques are considered in the following categories:

- a. Deceased community benefactor or civic leader.
- b. Deceased historical figure or event from or in Port Huron.
- c. Community heritage.

**Step 3:** Council must first give their approval before a plaque can be placed in the park and private donations collected. Submit a written letter to the Port Huron City Council at the address below stating the person’s name and provide supporting information for Council consideration:

Port Huron City Council  
c/o City Clerk’s Office  
100 McMorran Boulevard  
Port Huron, MI 48060

At the next available meeting, the City Council will consider your request. Although not required, it is recommended that you attend the meeting to answer possible questions from the City Council as they deliberate and make their final decision.

**Step 4:** If Council authorizes the plaque to be placed in the park, private donations can begin to be collected for the purchase of a plaque and any subsequent dedication ceremony desired. Plaque costs vary depending on the inscription, but recent plaques have cost slightly over \$2,600. The plaques are purchased and installed by the City’s Parks Division.

If needed, the City can collect the donations and will maintain the accounting and distribution of funds for you; or, you may submit the entire plaque purchase amount at one time. Further discussions with Cyndee Jonseck will assist you with this process.

**Step 5:** Once the plaque is ready to be installed, a dedication ceremony is planned and can be coordinated with the City. Again, all costs for this ceremony must be done with private donations.