

PORT HURON POLICE DEPARTMENT POLICY AND PROCEDURAL ORDER

			ORDER NO: 16-02
SUBJECT: Non-Sworn Personnel			
EFFECTIVE DATE: July 22, 1994	DISTRIBUTION: A	REVIEWED: REVISIED:	Annual
REQUIREMENTS: NONE			
ISSUED BY: Chief Joseph A. Platzer		FORMS: NONE	

I. PURPOSE

The purpose of this policy is to designate certain job classifications within the Department as non-sworn employee jobs.

II. POLICY

- A. It is the policy of the Port Huron Police Department to designate certain positions that do not require sworn personnel and to staff these positions so designated with non-sworn personnel.
- B. Sworn personnel will not be permanently assigned to a non-sworn position.
- C. The non-sworn positions in the Department are:
 - 1. Animal Control Officer
 - 2. Police Cadet
 - 3. Records and Identification Clerk
 - 4. Records Administrative Supervisor
 - 5. Analyst/Property Custodian
 - 6. Crossing Guard

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